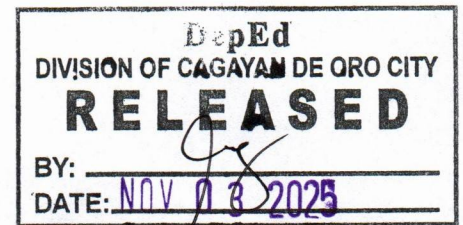




Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY



Office of the Schools Division Superintendent

28 October 2025

DIVISION MEMORANDUM

No. 979 s. 2025

**ADMINISTRATION OF THE EARLY LANGUAGE, LITERACY,
AND NUMERACY ASSESSMENT (ELLNA)**

TO: Assistant Schools Division Superintendent
Chief Education Supervisor – SGOD
Chief Education Supervisor – CID
Public Elementary School Heads
Division Testing personnel

1. Pursuant to DepEd Memo No. 87 s.2025 titled Administration of the Early Language, Literacy, and Numeracy Assessment (ELLNA) for School Year 2025-2026, all public elementary schools are hereby informed of the conduct of the said test on NOVEMBER 6, 2025 for the Division of Cagayan de Oro City.

2. In view of the conduct of the test, the following guidelines shall be observed:

EXAMINATION DATE. The ELLNA will be administered on **November 6, 2025 (Thursday)** in all public elementary schools in this Division.

TAKERS. The ELLNA is to be administered at the end of Key Stage 1. Thus, the takers will be the **current Grade 4 public elementary learners**.

Learners with special needs may also be assessed provided that test accommodations are met. The target learners are consistent with DepEd Order No. 55, s.2016, Policy Guidelines on the National Assessment of Student Learning for the Kto12 Basic Education Program.

EXAM MODALITY. The ELLNA assessment program will be administered in a **paper-based modality** to all regional offices, school division offices and schools.

Health and safety protocols must be followed in all activities related to the national test administration.

Examinees during the schedule shall bring pencil #2, eraser, sharpener, and snacks.



Address: Fr. William F. Masterson Ave., Upper Balulang, Cagayan de Oro City
Telephone: (088) 855-0044, (088) 855-0047, (088) 328-2142
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TEST MATERIALS DISTRIBUTION AND RETRIEVAL. The test materials allocated to public elementary schools shall be distributed on the examination day, **November 6, 2025 starting 5:30 AM** at the New Building of the Division Office, KM 5, Masterson Ave., Upper Balulang, this city. The test materials shall be **returned** after the end of the test on the **same day**.

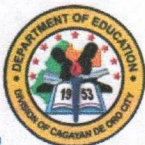
PROCTORS AND TESTING PERSONNEL. The room examiners, supervising examiners and assistant examiners shall come from other schools. Enclosure 1 indicates the proctor assignment.

CONFIDENTIALITY OF THE TEST. All Testing personnel at the school level shall sign the Oath of Confidentiality form. The said form shall be kept by the School Head for records purposes. The Confidentiality Agreement Form of the School Head as the Chief Examiner shall be submitted to the Division Testing Coordinator.

CONDUCT OF TEST TAKING FAMILIARIZATION AND SIMULATION. To prepare the examinees to the standardized type of test, all concerned public elementary school heads with ELLNA takers are requested to conduct sessions on Answer Sheet shading, following of instructions, and other test-taking strategies.

DIVISION TESTING PERSONNEL. The following personnel are hereby assigned as part of the Division Testing Committee:

Schools Division Superintendent	Roy Angelo E. Gazo
Asst. Schools Division Superintendent	Audie S. Borres
Chief – SGOD	Rosalio R. Vitorillo
Chief – CID	Jean S. Macasero
Division Testing Coordinator	Eleanor Consejo H. Rollan
BEA Funds Processing Incharge	Arnel Calubag, Accountant Marilou Navaja, AO IV OIC Budget Officer Gemma Pajayon, AO IV-Cashier
Support Staff (Distribution and Retrieval of Testing Materials, housekeeping)	Amor Radaza Rodel Megollas Lilibeth Logronio Noelfred Balarote Michael Sarilla Division Office Utility personnel
Monitoring	Ryan Sambaan Gemma Pajayon Ignacio Gabule Ferdinand Ramoso Public Schools District Supervisors Education Program Supervisors SGOD Personnel:



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DIVISION OF CAGAYAN DE ORO CITY

Office of the Schools Division Superintendent

	Central – Eleanor Rollan, Amor Radaza South – Mary Caress Galono East 1 – Derrold Aves East 2 – Jairus Gochuco West 1 – Loredel Tacandong West 2 – Beverly Nicolasora North 1 – Alvic Francisco North 2 – Rodel Megollas SW 1 – Ryan Blanco SW 2 – Roy Lumban
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3. In adherence to Equal Opportunity Policy (EOP), inclusive and fair treatment are accorded to all participants regardless of age, gender, sexual orientation, disability, religion and ethnicity.
4. Immediate dissemination and compliance to this memorandum is required.


ROY ANGELO E. GAZO
Schools Division Superintendent

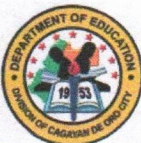
Encl: None

Reference: None

To be indicated in the Perpetual Index
under the following subjects:

ELLNA TESTING

DM-050-SGOD-SMME-ECHR



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Republic of the Philippines
Department of Education
 REGION X
 DIVISION OF CAGAYAN DE ORO CITY

Office of the Schools Division Superintendent
PROCTORS ASSIGNMENT
2025 ELLNA

TESTING CENTER	NO. OF ROOM EXAMINERS NEEDED	PARTNER SCHOOL WHO WILL PROVIDE ROOM EXAMINERS AND ROOM SUPERVISORS TO THE TESTING CENTER	NO. of ROOM SUPERVISOR
City Central School	38	32-Gusa ES, 10-Cugman ES	4
Corrales ES	12	13-East City Central School	1
Cugman ES	17	18-East City Central	1
East City Central School	26	13-Corrales ES, 10-City Central, 5-Cugman ES	2
FS Catanico ES	5	5-Malasag ES	
Gusa ES	35	38-City Central School	3
Malasag ES	2	1-Camansi IS, 1-FS Catanico ES	
Camansi IS	2	2-Malasag ES	
Agusan ES	17	18-Bugo CS	1
Balubal ES	11	11-Tablon ES	
Bugo City Central School	14	15-Agusan ES	1
Linangohan ES	2	2-Palalan IS	
Puerto ES	18	19-Suntingon ES	1
Suntingon ES	18	19-Puerto ES	1
Tablon ES	17	18-Balubal ES	1
Palalan IS	3	3-Linangohan ES	
Balongkot IS	1	1-Iba ES	
Cadayunan IS	2	2-Besigan ES	
Dunggoan IS	1	1-Cadayunan IS	
Iba IS	2	2-Balongkot IS	
Bayanga ES	6	6-Mambuaya ES	
Besigan ES	4	4-Dungguan IS	
Magayad IS	1	1-Man-ai ES	
Dansolihon ES	7	6-Mambuaya ES, 1-Bayanga ES	
Midkiwan IS	2	2-Mangalay ES	
Mambuaya ES	8	8-Dansolihon ES	
Man-ai ES	4	4-Magayad IS	
Mangalay ES	2	2-Midkiwan IS	
Tignapoloan ES	2	2-Upper Tignapoloan ES	
Upper Tignapoloan ES	4	4-Upper Tignapoloan ES	



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REGION X
DIVISION OF CAGAYAN DE ORO CITY

Office of the Schools Division Superintendent

TESTING CENTER	NO. OF ROOM EXAMINERS NEEDED	PARTNER SCHOOL WHO WILL PROVIDE ROOM EXAMINERS AND ROOM SUPERVISORS TO THE TESTING CENTER	NO. of ROOM SUPERVISOR
Consolacion ES	8	8-Macabalan ES	
Macabalan ES	18	13-North CS, 6-Consolacion ES	1
North City Central School	10	8-Macabalan ES, 3-St. John ES	1
St. John ES	3	3-North CS	
Bayabas ES	11	12-Bonbon ES	1
Bonbon ES	10	8-Bayabas ES, 3-Kauswagan CS	1
Bongbongon ES	13	14-Kauswagan CS	1
City Engineers ES	6	2-Kauswagan CS, 4-Bongbongon ES	
Kauswagan Central School	16	13-Bongbongon ES, 4-City Engineers	1
Camaman-an ES, Macapaya Extn	31	34-South CS	3
Indahag ES	17	14-Camaman-an ES, 4-Kamakawan ES	1
Kamakawan ES	4	4-Taguanao ES	
Macasandig ES	14	15-Indahag ES	1
South City Central School	23	11-Macasandig ES, 14-Indahag ES	2
Taguanao ES	5	5-Macasandig ES	
Baluarte ES	3	3-Lumbia CS	
Batinay ES	2	2-Lumbia CS	
Kiam-is ES	2	2-Lumbia CS	
Lumbia Central School	23	5-Pagalungan, 3-Pigsag-an, 2-Taglimao, 6-Tagpangi, 3-Tuburan, 6-Tumpagon	2
Pagalungan ES	4	4-Lumbia CS	
Pigsag-an ES	2	2-Lumbia CS	
Taglimao ES	3	3-Lumbia CS	
Tagpangi ES	4	4-Lumbia CS	
Tuburan ES	2	2-Lumbia CS	
Tumapagon ES	4	4-Lumbia CS	
West City Central School	33	10-Sacred Heart ES, 10-Fr. William ES, 6-Upper, Carmen, 10 Macanhan	3
Sacred Heart Village ES & IKP	13	14-West City Central School	1
Upper Carmen ES	11	12-West City Central School	1
Fr. William Masterson ES	13	14-West City Central School	1
Macanhan ES	17	18-Balulang ES	1
Balulang ES	12	13-Macanhan ES	1



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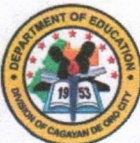
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TESTING CENTER	NO. OF ROOM EXAMINERS NEEDED	PARTNER SCHOOL WHO WILL PROVIDE ROOM EXAMINERS AND ROOM SUPERVISORS TO THE TESTING CENTER	NO. of ROOM SUPERVISOR
Baikingon ES	4	4-Fil-Chi ES	
Bulao ES	5	5-Bulua CS	
Bulua Central School	35	23-PNRoa ES, 5-Bulao ES, 5-Anhawon ES, 5-FilChi	3
Camp Evangelista ES	10	7-Pagatpat ES, 4 San Simon ES	1
Canitoan ES	9	9-Iponan ES	
Fil-Chinese Friendship ES	4	4-Baikingon ES	
GL Reyes Anhawon ES	2	2-Bulua CS	
Iponan ES	15	9-Canitoan ES, 7-Bulua CS	1
Pagatpat ES	14	15-Camp Evangelista ES	1
Pamalihi ES	3	3-PNRoa ES	
Pedro "Oloy" Roa ES	22	20 Bulua CS, 4-Pamalihi ES	2
San Simon ES	4	4-Pagatpat ES	



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Republic of the Philippines
Department of Education

SEP 29 2025

DepEd MEMORANDUM

No. **087**, s. 2025

**ADMINISTRATION OF THE EARLY LANGUAGE, LITERACY, AND NUMERACY
ASSESSMENT FOR SCHOOL YEAR 2025-2026**

To: Undersecretaries
Assistant Secretaries
Minister, Basic, Higher, and Technical Education, BARMM
Bureau and Service Directors
Regional Directors
Schools Division Superintendents
Public Elementary School Heads
Attached Agencies
All Others Concerned

1. The Department of Education (DepEd), through the Bureau of Education Assessment (BEA), will administer the **Early Language, Literacy, and Numeracy Assessment (ELLNA) for school year 2025-2026**, pursuant to DepEd Order (DO) No. 55, s. 2016, titled Policy Guidelines on the National Assessment of Student Learning for the K to 12 Basic Education Program, on **November 3-7, 2025**, as the testing window for all public elementary schools.
2. The administration of ELLNA is pursuant to DO 029, s. 2022, titled Adoption of the Basic Education Monitoring and Evaluation Framework, as it measures the level of proficiency of key stage 1 learners in terms of language, literacy, and numeracy. This measure shall be used to assess the effectiveness and efficiency of the delivery of education services and the improvement of the curriculum implementation. It is also aligned with DO 012, s. 2025, titled Multi-year Implementing Guidelines on the School Calendar and Activities, which ensures the timely implementation of the agency's programmed activities and services.
3. The ELLNA is to be administered at the end of key stage 1 to determine if learners are meeting the learning standards in early language, literacy, and numeracy. Thus, the ELLNA shall be administered to all **Grade 4 public elementary learners**.
4. The ELLNA shall be employed on a paper-based modality to all regional offices (ROs) and schools division offices (SDOs). The test is in a multiple-choice item format. Pursuant to Republic Act (RA) No. 12027, titled An Act Discontinuing the Use of the Mother Tongue as Medium of Instruction from Kindergarten to Grade 3, Providing for its Optional Implementation in Monolingual Classes, and Amending for the Purpose Sections 4 and 5 of RA 10533, otherwise known as the Enhanced Basic Education Act of 2013, the language of testing for **early language and literacy** shall be **English** and **Filipino**. For testing **numeracy**, the language to be used shall be **English**.

5. BEA will manage the national implementation of the ELLNA with the assistance of the ROs and SDOs.
6. BEA will conduct a virtual orientation for regional testing coordinators (RTCs) and division testing coordinators (DTCs) on the administration of the test. The schedule and meeting details will be sent in a separate Advisory.
7. Learners with disabilities may also be assessed, provided that the test accommodations stipulated in Section 9 of DO 55, s. 2016 are met.
8. Health and safety protocols must be followed in all activities related to the national test administration.
9. An authorized forwarder shall deliver and retrieve the test materials to and from the SDOs.
10. For more information, please contact the **Bureau of Education Assessment-Education Assessment Division**, Department of Education Central Office, DepEd Complex, Meralco Avenue, Pasig City, through email at bea.ead@deped.gov.ph or at telephone number (02) 8631-2589.
11. Immediate dissemination of this Memorandum is desired.

By Authority of the Secretary:



ATTY. FATIMA LIPP D. PANONTONGAN
Undersecretary and Chief of Staff

References:

DepEd Order (Nos. 012, s. 2025; 029, s. 2022; and 55, s. 2016)
DepEd Memorandum No. 016, s. 2024

To be indicated in the Perpetual Index
under the following subjects:

ASSESSMENT
BASIC EDUCATION
BUREAUS AND OFFICES
ELEMENTARY EDUCATION
EXAMINATIONS
LANGUAGE

LEARNERS
MONITORING AND EVALUATION
PROGRAMS
RULES AND REGULATIONS
SCHOOLS
TEST